



# The Mindset Mentor

## Speaker Requirements

**Speaker Name:** Joanne Baker  
**Contact Phone Number:** 1300 667 829  
**Fax:** 1300 667 863  
**Email:** info@mindsetmentor.com.au

### Equipment:

- A data projector & laptop to access power point presentation
- VHS or DVD for introduction video 2 mins 30 sec
- Lapel Microphone or hands free

### Presentation

- A worksheet (to be forwarded) to be printed for all presentations and to be put on the seats for the presentation.
- Speaker to supply power point presentation to be loaded onto laptop with USB Memory Stick

### Arrival / Departure

Joanne Baker will arrive 1 hr before the presentation time

### Meals & Accommodation

Please refer to the Mindset Mentor terms and conditions

In case of emergency on the day, Joanne's mobile 0408 061 084 will be available if you require any assistance.